



INVITATION TO BID

Syracuse Public Works Salt Shed Cover

November 9, 2020

Invitation

Syracuse City invites contractors to submit a bid to replace a fabric cover on an existing salt shed at the Syracuse City Public Works Shop. Packets may be obtained from our website or emailed upon request. Bids must be received by email to rcw@syracuseut.com or in person at Syracuse City Public Works, 3061 South 2400 West, Syracuse, Utah, 84075 no later than 3:00 P.M. Thursday December 3, 2020. Bids submitted by email will get an emailed response acknowledging receipt of the bid. Late bids will not be accepted. Bidders must be on the plan-holders list prior to submitting a bid. Syracuse City reserves the right to reject any, portions of, or all bids and to accept any bid that best serves its needs and is in the best interest of the city.

Scope of Work

Replacement of a fabric cover on an existing 42' x 72' salt shed. This includes all materials, equipment, and labor to perform the replacement. The original building plans are included herein. If any structural work is added or modified on the existing structure, that work must be done in compliance with current building codes and will be inspected by the Syracuse City building official at no cost to the contractor.

1. All interested bidders are required to contact Syracuse City Public Works to be placed on a plan holders list. Name, address, phone, and email are required to notify the bidder of any additional information that may become essential prior to the bid due date.
2. The contractor may store equipment and materials necessary for the project in the public works yard if the contractor desires. The city shall not be responsible or liable for damage or loss.
3. The contractor's schedule may be flexible. Operating hours of public works is Monday – Friday 6:00 AM – 4:00 PM excluding holidays. Gates are typically locked at 4:00 PM, however accommodations can be made for work happening later in the evening or on weekends.
4. Additional questions may be taken on this until Monday Nov 30 at 4:00 PM. If addendums are necessary, they will be emailed by Tuesday Dec 1 at noon to all plan holders on the list.

Interpretations

In order to be fair to all bidders, no oral interpretations will be given to any bidder as to the meaning of the specification documents or any part thereof. Any request for such consideration shall be made in writing to the City. Based upon such inquiry, the City may choose to issue an addendum to this bid. Questions may be directed to: rcw@syracuseut.com

Submittal

Each bidder is required to submit one copy of the bid at the time and location indicated in the Invitation to Bid with the following information included:

- A. Completed Invitation to Bid form.
- B. Photograph or drawing of a similar building completed by the bidder's company.
- C. Three references.
- D. Anticipated completion date.
- E. Acknowledgement of receipt of addenda, if applicable.

Evaluation

In comparing bids, consideration will not be confined to price only. The successful bidder will be the one whose product is judged to best serve the interests of the City when price, product, and service are

considered. Representatives from the city will perform evaluation of the bids submitted. Criteria used in evaluating the bids will include items, such as:

1. Design
2. Previously completed projects of similar size and scope
3. Price
4. Anticipated schedule

The City reserves the right to reject any or all bids or any part thereof, and to waive any minor technicalities. It is anticipated that a purchase order will be awarded to the bidder submitting the best responsible bid meeting the requirements of this specification.

Considerations

The specification herein states the minimum requirements of the City. All bids must be regular in every aspect. Unauthorized conditions, limitations, or provisions shall be cause for rejection. The City will consider as “irregular” or “non-responsive” and reject any bid not prepared and submitted in accordance with the Invitation to bid form or any bid lacking sufficient technical literature to enable the City to make a reasonable determination of compliance to the specifications.

Deviations

It shall be the bidder’s responsibility to carefully examine the Scope of Work and Submittal. Failure to offer a completed bid will cause the bid to be rejected without further review as “non-responsive.” All exceptions and/or deviations shall be fully described. Deceit in responding to the specification will be cause for automatic rejection. The bidder must include a separate sheet where any and all deviations to the specifications are listed.

Award of Bid

The award of this bid is anticipated within one week after the bid date. Syracuse City reserves the right to reject any, portions of, or all bids and to accept any bid that best serves its needs and is in the best interest of the city.

SYRACUSE CITY CORPORATION INVITATION TO BID

Please include this sheet with your bid. Mark bid as follows: "Syracuse Public Works Salt Shed Cover"
Bidder may email, mail, or hand deliver the bid.

Email to: rcw@syracuseut.com

Or Mail / Hand Deliver to: Syracuse City Public Works, 3061 South 2400 West, Syracuse, UT 84075

Bids will be accepted until: Thursday December 3, 2020

Description of service(s):

This bid shall include replacement of a fabric cover on an existing 42' x 72' salt shed building.

Company Name: _____ Contact Person: _____

Address: _____ Email: _____

Telephone: _____ Alternate Phone: _____

Total Bid Amount: _____

Anticipated Completion Date: _____

Payment Terms: _____

Bid Honored Through: _____

Addendums acknowledged (if applicable) _____

Variations to Specifications (attach additional sheets if necessary): _____

Syracuse City reserves the right to accept or reject this bid, or any portion thereof, and call for new bids if their interests or convenience are better served by such a course.

Authorized Signature: _____ Date: _____